

MEMORANDUM

TO: The Profession

FROM: Cindy Friesen, Director
Director, Supreme Court Scheduling

DATE: February 21, 2018

RE: Conferences and Masters Chambers Applications via Telephone for:
Dawson Creek, Fort St. John, Prince Rupert, Quesnel, Smithers,
Terrace and Williams Lake.

In an effort to better meet the needs of the litigants in the communities in the North, Supreme Court time will be allocated to the above-noted locations for Trial Management Conferences, Case Planning Conferences and Chambers applications within the Master's jurisdiction. The Supreme Court Master will preside via telephone from Kamloops several Thursday afternoons per month commencing Thursday, March 8, 2018 at 2:00 p.m.

To book TMCs, CPCs and/or chambers matters estimated to take 2 hours or less, please contact the Manager, Supreme Court Scheduling at the location where the action was commenced. Contact information for Supreme Court Scheduling is available on our website at www.courts.gov.bc.ca

For chambers applications scheduled to be heard by the Master in Kamloops, take note that the Application Record *must* be delivered to the Kamloops Supreme Court Registry, 223 – 455 Columbia Street, Kamloops, BC V2C 6K4. This must be done no later than 4:00 pm on the business day that is one full day business day before the date set for the hearing, (pursuant to Civil Rule 8-1(15) and Family Rule 10-6(14)).

Cindy Friesen
Director, Supreme Court Scheduling