



**British Columbia Court of Appeal
Practice Note (Civil & Criminal)
Correction of Books Filed with Court**

Issued: 2 August 2013

Effective: Immediately

Cite as: Correction of Books Filed with Court (Civil & Criminal Practice Note, 2 August 2013)

An inordinate amount of staff time is currently being expended in accommodating requests of counsel to amend documents or books filed with the Court.

The Court will no longer allow parties to make changes to filed documents or books by substituting pages or making amendments.

If there are changes or amendments to filed documents or books that require the Court's attention, use the following methods:

1. Copying all parties, forward a letter to the Court of Appeal registry drawing the Court's attention to any significant errors made; or
2. By consent or by order of a Justice, file and serve an amended document or book; or
3. If consent cannot be obtained, seek leave to adduce amended documents or books at the appeal or in chambers.

If there is a change in counsel and new counsel would like to file a new factum, this may also be done by consent or by order of a justice. The original filed factum will be returned.

This Practice Note does not apply to delivering a lower court order to the registry for inclusion in an Appeal Record that has already been filed.

A handwritten signature in blue ink, appearing to read 'J. Jordan', is written over a horizontal line.

Jennifer L. Jordan, Registrar

History: This is a new Practice Note