



**British Columbia Court of Appeal
Practice Directive (Civil & Criminal)
Title: Chambers Applications**

Issued: 3 May 2024

Effective: 3 May 2024

Cite as: *Chambers Applications* (Civil & Criminal Practice Directive, 3 May 2024)

When bringing or responding to an application before a single judge in chambers, parties should observe the following:

1. Person(s) bringing the application should obtain a date for the application online at <https://justice.gov.bc.ca/scjob/>;
2. Wherever possible, obtain other parties' agreement to the date you have selected;
3. Prepare, file, and serve materials in accordance with the *Rules* and the Registrar's filing directive;
4. Person(s) responding should also file responding materials in accordance with the *Rules* and the Registrar's filing directive;
5. Any person who wishes to appear by Zoom must file a Request to Appear Remotely with their materials on the timelines in the *Rules*; see [Remote Appearances \(Civil & Criminal Practice Directive, 18 July 2022\)](#).

Once material is filed, the Deputy Registrar may request a time estimate from the parties and will advise them of the time at which they must appear. If no such time is given, parties must appear at **9:30am** by default. Decisions made by the Deputy Registrar at the time of scheduling about the timing and length of hearings are final.

When bringing or responding to applications before the Registrar, parties should follow the process above, but instead of booking online must contact the Registrar's scheduler directly to obtain available times and dates for the application.

Urgent applications brought under Rule 57 must be scheduled by telephoning the chambers scheduler to obtain a date.

If appearing by Zoom, parties must observe the requirements in the [Remote Appearances](#) practice directive.

Chief Justice Marchand
Court of Appeal for British Columbia

History:

Replaces the Civil and Criminal Practice Directive titled *Chambers Applications* dated 18 July 2022, which replaced *Chambers Applications by Telephone or Videoconference* dated 18 September 2011.